



# STAFF ASSISTANT CREW GUIDE



## WE NEED YOU!

SCW needs energetic, outgoing, flexible fitness pros who GET IT! Create the MANIA® experience and RUN THE SHOW! Our SCW Crew are leaders who go behind the scenes to make this amazing educational experience happen. Mingle with presenters, network with like-minded crew members, join the ranks of the SCW Office Team and MAKE A DIFFERENCE!

### EVERY MANIA® STAFF ASSISTANT:

- Saves \$160-\$180
- Receives 20-24 CECs/CEUs hours from SCW, AFAA, ACE, NASM & AEA
- Gets a FREE Event T-Shirt
- Enjoys 50% Off All SCW Certifications (take more than one if you want!)
- Receives 20% off at the SCW Booth
- Gets access to the Members' Room which is open all weekend with coffee, fruit, bars & more
- Enjoys Friday night Dinner & Drinks Party packed with fun & prizes

There are 11 different MANIA® Crews. Each Team helps SCW for a limited time out of your total 40-hour MANIA® experience. Enjoy unlimited access to every session with in-and-out privileges!

#### JOIN ONLY ONE OF THESE TEAMS:

1. Friday Door Team
2. Saturday Door Team
3. Sunday Door Team
4. Prep Squad
5. Load-In Team
6. Turn-Around Team
7. Registration Team
8. Booth Squad
9. Filming Crew
10. Pool Booth Crew
11. Host(ess) Team

Staff Assistants do not register for specific class selections and may attend any session they wish when not working. NOTE: If a session is full or has limited equipment, Staff Assistants may be asked to audit/observe that session but will still receive CECs.

## ENJOY CERTIFICATIONS AT 50% OFF

Every MANIA® Staff Assistant Crew Member receives a 50% discount off the full rate on any SCW Certification of their choice! Take more than one at this amazing discounted rate! Each Crew Member registered for a certification assists the Presenter to create a smooth educational experience.

### CERTIFICATION CREW SUPPORT INCLUDES:

1. Smile, be friendly & help the Presenter
2. Make every attendee feel welcome (check rosters, badges & wrist bands)
3. Hand out equipment
4. Help un-registered attendees find their way to SCW Registration
5. Make announcements, promote and sell products & write receipts
6. Arrive one (1) hour before the Certification for SCW support & training
7. Sign-in & Sign out on the Crew Sheet
8. Collect Presenter evaluations on the Tablets from all attendees
9. Return support materials to SCW Registration
10. If you prefer not to assist, enjoy the certification at the full attendee rate



**REGISTER HERE**



**ENLARGE TO READ / PRINT**



**DOWNLOAD INFORMED CONSENT FORM**



If the Crew position is missing, this means this team is full, but other crews still need your help!

PLEASE SELECT ONE OF THE AVAILABLE TEAMS:

## DOOR MONITOR

Free to attend every MANIA® session  
Enjoy WE, TH and/or SU SCW Certs at 50% OFF  
Staff Meeting TH 6pm-7pm (5:50pm Check-In) salad & pizza  
Select which day you are helping us.

1. Participate in sessions
2. Smile, be friendly & help the Presenter
3. Make every attendee feel welcome (check badges & wrist bands)
4. Hand out equipment & request cell phones quieted and on vibrate
5. Make announcements & hold up presenter time signs (10 min, 5 min, 1 min)
6. Collect Presenter evaluations on the Tablets from all attendees
7. Reach out to SCW for any room issues with mics, music, water, temperature or injuries
8. Be available in your room between all sessions
9. Take breaks only when session is operating smoothly
10. At end of day, return support materials to SCW Registration and/or Denise (Staff Coordinator)
11. Meet for morning meeting in Room B – 45 minutes before 1st session of the day

## PREP-SQUAD

Free to attend every MANIA® session  
Enjoy TH evening and/or SU SCW Certs at 50% OFF  
Help us WE, TH 9am-3pm  
Create Welcome Bags, rearrange rooms and light moving

## LOAD-IN TEAM

Free to attend every MANIA® session  
Enjoy WE, TH (day) and/or SU SCW Certs at 50% OFF  
Help us TU, WE, TH 5:30pm-9:30pm  
Lift, move & set-up MANIA® items. Dress loose & light!  
(Gloves optional!)

## TURN-AROUND TEAM

FREE to attend every MANIA® session  
Enjoy WE and/or TH SCW Certs at 50% OFF  
Staff Meeting TH 6pm-7pm (5:50pm Check-In) salad & pizza  
Help us FR 6:45am & SA 6:15am-7:30am, between all sessions + after the last session, SU 6:15am-7am, between sessions + 1 Hr after session 4  
Move & set-up equipment between sessions, Meet in Room A

## REGISTRATION TEAM

Free to attend every MANIA® session  
Enjoy WE, TH (day) and/or SU Certs  
Staff Meeting TH 6pm - 7pm (5:50pm Check-in)  
Help us service at SCW Registration over the weekend  
FR 6:00am- 7:30am, 9am-10am, 11:30am-2:15pm, 5:30pm-6:30pm  
SA 6:30am-7am, 8:30am-11am, 12:30pm-3:15pm  
SU 6:30am-7am

## FILMING CREW

Free to attend every MANIA® session  
Enjoy WE and/or TH Certs  
Staff Meeting TH 6pm - 7pm (5:50pm Check-in)  
Help us set-up & move filming stuff over the weekend  
FR 6:30am (Meet in AV Storage Room)  
SA 6am (Meet in AV Storage Room)  
SU 6am (Meet in AV Storage Room)

## BOOTH SQUAD AND EXPRESS BOOTH

Free to attend every MANIA® session  
Enjoy WE and/or TH (day) Certs  
Staff Meeting TH 6pm - 7pm (5:50pm Check-in)  
Help us sell & service in the SCW booth over the weekend  
FR 8:45am-10am, 11:30am-2:15pm, 5:30pm-6:30pm  
SA 8:30am-11am, 12:30pm-3:15pm, 6:30pm-7:30pm  
SU 1:30pm - 3:30pm

## POOL BOOTH CREW

Free to attend every MANIA® session  
Enjoy WE and/or TH SCW Certs at 50% OFF  
Staff Meeting TH 6pm-7pm (5:50pm Check-In) salad & pizza  
Help us sell & service in the SCW pool booth over the weekend

## HOST(ESS) TEAM

Free for ALL sessions except one lunch  
Enjoy TH (evening) and/or SU SCW Certs at 50% OFF  
Help us WE, TH 9:30am-2:30pm & one lunch FR or SA  
Join us for shopping, SCW suite set-up & parties, use your own car.  
All gas, parking and tolls are reimbursed immediately

All MANIA® Crew are required to complete their obligations or be charged the difference between discounted Crew rate & Attendee rate.

ROOM A - HIIT & Group Training	ROOM J - Schwinn Cycling
ROOM B - Boot Camp & Group Ex	ROOM K - Aqua (Pool Activity)
ROOM C - PT & Small Group	ROOM L - Aqua (Pool Lecture)
ROOM D - Barre	ROOM M - Nutrition & Health
ROOM E - Dance	ROOM N - Ex. Science & Leadership
ROOM F - Strength & Specialty	ROOM O - Business
ROOM G - Functional Training	ROOM P - Suspension
ROOM H - Mind / Body	ROOM Q - Boxing & Circuit
ROOM I - Active Aging & Recovery	



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